

2018 OCHS SCHOLARSHIPS: NOTES FOR APPLICANTS

The Ochs Scholarships are awarded annually by the British Archaeological Association for research projects which fall within the Association's fields of interest. These are defined as the study of archaeology, art and architecture from the Roman period until the nineteenth century, principally within Europe, though the core interests of the BAA are Roman to 16th century. We only entertain applications that cover the 17th to 20th centuries that are of an historiographical, conservationist or antiquarian nature. The scholarships are intended to provide post-graduate students striving to write up theses with late stage funding, and help independent researchers complete projects. **Applicants should either be UK citizens, registered at a UK University, or undertaking work on material in the UK. Only one of these criteria is necessary, but there should be a connection with the UK.**

Applications are thus invited from students who are completing theses for post-graduate degrees and who are facing financial hardship. It must be demonstrated that the award of an Ochs scholarship will enable a thesis to be completed satisfactorily within the period of the Scholarship. Applications where a substantial amount of fieldwork remains to be done are unlikely to succeed.

Applications are also invited from scholars unattached to universities, for research projects conducted either privately or under the umbrella of a larger organisation, such as a local history or archaeology society. Applications for publishing costs, or for the writing up and publication of existing research fully funded by another body, will not be considered.

In preparing the application, all information should be typed. Additional information may be attached on a separate sheet or in a covering letter. Scholarships are awarded annually in April on the recommendation of a Scholarship Committee. The committee reach a decision primarily on the basis of the application (plus any supporting documents), though committee members will take account of remarks made by the applicant's referees.

Applications should give a detailed account of proposed expenditure, which may include a reasonable level of subsistence. Allowance may not be made for any imputed salary, nor do awards cover the costs of books or equipment such as computers. For post-graduate students allowable expenditure includes supervision and examination fees, as well as thesis-binding costs. While bearing in mind that scholarships up to the value of £5,000 are available, we ask applicants not to ask for more than the minimum they require, as this may enable the Scholarship Committee to make an additional award.

Applicants should supply the names and contact details of two referees, one of whom in the case of degree candidates should be the main supervisor, and ask their referees to forward references (either by post or as email attachments) to the Hon. Secretary by 21 February. The scholarship is tenable for one year, and may be taken up at any time between April and October 2018, so **only work which is capable of submission by October 2019** will be considered by the Scholarship Committee. The award is payable in three instalments; half on acceptance of the Scholarship, one quarter at the half-way stage, and one quarter on submission (or publication if a non-degree research project). Arrangements will be made to pay the first instalment on a date agreeable to the successful candidate.

Members of the Scholarship Committee will not discuss applications with candidates once they have been submitted, nor is it able to offer feedback; it is the role of the applicant's sponsors and supervisors to advise them on the tone and content of applications. However, the Hon. Secretary is happy to advise on procedure prior to the submission of an application. While all applications are regarded as confidential, the Association will publish the names of the successful applicants and the title of the work for which their Scholarship was awarded.

Application forms may be downloaded from the BAA website, or obtained by sending a stamped addressed envelope to John McNeill (Hon. Secretary, BAA), 18 Stanley Road, Oxford OX4 1QZ. Completed applications, together with any covering letter or enclosures,

should be returned to John McNeill not later than 1 February, 2018, either by post - or as email attachments to jsmceill@btinternet.com