



# BRITISH ARCHAEOLOGICAL ASSOCIATION

ANNUAL CONFERENCE 2013

**WESTMINSTER: THE ARCHITECTURE AND ARCHAEOLOGY OF A ROYAL ABBEY AND PALACE**

**1.00 PM ON SATURDAY 20TH JULY, 2013 TO 2PM ON WEDNESDAY 24TH JULY, 2013**

***BY KIND PERMISSION OF THE DEAN AND CHAPTER OF WESTMINSTER ABBEY  
AND OF DR STEPHEN SPURR, HEAD MASTER OF WESTMINSTER SCHOOL***

## BAA MEMBERS

We are expecting this conference to be very popular and over-subscribed. The conference will be open *only* to members of the BAA and/or partners who live in the same household as a BAA member. Priority will be given to those who are currently members of the BAA (and are up-to-date with their subscription); should there be any places left we will accept bookings from those who subsequently renew or join.

## PLACES AND BALLOT

Several of the locations that we will visit have placed a limit on the numbers attending and we will have to limit the number of delegates. Booking will be open from Wednesday 13th February and will close on **Friday 15th March, 2013**. If we have more applicants than places at the closing date then we will have to hold a ballot. All applicants received during the booking period will be entered into the ballot and have an equal chance of success. Applications will be acknowledged within a week of receipt - this acknowledgement will *not be confirmation of a place but simply an acknowledgement that we have received your application*. After booking closes the conference team will allocate places, by ballot if necessary, and notify all applicants by Saturday 30th March. If there are unsuccessful applicants they will have their cheque shredded (or returned if preferred) at this stage and will be asked if they would like a "lecture only" place.

## ATTENDANCE AT THE CONFERENCE

If we are over-subscribed, it will be unfair to give places to those not attending the whole conference. We have, therefore, asked applicants to confirm that they will be attending the whole conference on the application form. We regret that we will be unable to accommodate delegates' partners or friends who wish to drop in for a meal this year. There will be the option of attending lectures only and there may be a few extra places at the Tuesday dinner. These will be available for booking later.

## LECTURES ONLY

If we have surplus demand, we will be offering "lecture only" places. These will probably include lectures, lunches and some refreshments but not site visits or dinners. Details of these places will be available after the booking for the full conference has closed.

## TIMING

The conference will start at 1.00pm on Saturday 20th July with a sandwich lunch and lectures will commence at around 1.45pm. Registration will be open from noon for those who wish to collect their badges and to have a preliminary visit to the Abbey. The conference will conclude at lunchtime on Wednesday 24th July with a sandwich lunch and optional visit to St Margaret's Church next door to Westminster Abbey.

## LOCATION

The conference will be co-hosted at Westminster Abbey by kind permission of the Dean and Chapter and at Westminster School by kind permission of Dr Stephen Spurr, the Head Master of Westminster School. Lectures will take place in the Hall at Westminster School. The School is situated around Little Dean's Yard off Dean's Yard to the South of Westminster Abbey. Further information will be given in the joining instructions to delegates.

## LECTURES

The conference's academic convenors are Professor Warwick Rodwell and Tim Tatton-Brown. Lectures will cover a variety of topics on the architecture, archaeology, sculpture and painting at Westminster. Speakers include Jeremy Ashbee, Steven Brindle, Nicola Coldstream, Mark Collins, John Crook, Richard Foster, John Goodall, Roland Harris, David Harrison, Stuart Harrison, Helen Howard, Edward Impey, Virginia Jansen, Dick Jones, John McNeill, Richard Mortimer, Julian Munby, Warwick Rodwell, Marie Louise Sauerberg, Jane Spooner, Tim Tatton-Brown, Pamela Tudor Craig, Christopher Wilson and Frank Woodman. There will be a lecture session on Saturday afternoon and each morning thereafter.

## SITE VISITS

We are fortunate to have privileged access to Westminster School, Westminster Abbey and the Houses of Parliament during the conference. We will explore the remains of the Benedictine monastery at the School as well as Ashburnham House. We have two private sessions in the Abbey with group trips to the triforium and delegates will be admitted to the Abbey when it is open to the public at other times using their BAA badge. We will be visiting Westminster Palace and have access to the hall, St Stephen's cloister and archives on Tuesday afternoon.

## TRAVEL

The nearest underground stations are Westminster and St James's Park on the Jubilee and/or District and Circle lines and the area is served by a large number of buses. There is strictly no parking available at the School or Abbey although it may be possible to assist blue badge holders (please contact the conference organiser). Public car parks can be found at the end of Great College Street (Abingdon Car Park) and in Rochester Row.

## ACCOMMODATION

As many delegates will be making their own arrangements, we will not be organising any accommodation this year. A list of possibilities will be sent to delegates with confirmation of their place at the conference. Delegates will be asked to check into or leave their bags at their accommodation before the start of the conference as there will be no luggage facilities at the conference.

## FOOD

The conference fee includes three dinners: a buffet on Saturday night, a formal dinner in the medieval College Hall by kind permission of the Dean on Sunday night and a conference dinner at the Houses of Parliament on Tuesday. A sandwich lunch is included on each day of the conference including Saturday and Wednesday. Coffee and tea will be available as appropriate and there will be some drinks receptions. On Monday evening no food will be provided.

## ACCESS

Please contact us if you have mobility problems. Most of the site visits will involve stairs.

## DIETARY REQUIREMENTS

Most of our catering will be provided this year by professional caterers who have indicated that they are used to dealing with reasonable dietary requirements. We will take all reasonable steps to assist delegates with serious medical allergies that cause acute conditions (please make sure that you discuss these with us before and during the conference). Vegetarians will be fine and we will cater for vegans and gluten free diets. Where biscuits etc. are provided we will have gluten free alternatives. We will pass on other requests relating to intolerances to our professional caterers but we cannot always guarantee that requests will be met or substitutes provided.

## STUDENT SCHOLARSHIPS

A number of scholarships will be available for students covering the whole conference fee. We will expect students to find and provide for their own accommodation although there may be a small discretionary amount towards accommodation for those unable otherwise to take up an offered scholarship.

Please apply by Friday 15th April, 2013, to Kate Davey on [katedavey203@btinternet.com](mailto:katedavey203@btinternet.com) The email should contain detailed reasons why the student would benefit from a scholarship and outline their current studies. It should be accompanied by way of attachment by a curriculum vitae and an academic reference.

**We continue to be very grateful indeed to delegates who add donations for the student scholarships to their booking form.**

#### COST

The conference fee is £250 to include three dinners, five lunches, teas/coffees on most days, all site visits and lectures, conference pack and plans.

#### CANCELLATION

Please let us know if you are unable to attend as soon as possible as we may be able to fill your place. We do not have a strict cancellation policy as these tend to be more draconian than our current system but we will refund money if possible. Please note that caterers etc. require payment in advance and we are unlikely to be able to make refunds where places are cancelled shortly before the conference.

#### BOOKING AND NEXT

Booking forms and cheques should be sent to **Dr Abigail Wheatley, Usborne Publishing Ltd, 83-85 Saffron Hill, London EC1N 8RT** by **FRIDAY 15TH MARCH, 2013**. UK applications should be accompanied with a sterling cheque which will only be cashed when we confirm that you have a place. Overseas delegates will be sent a Paypal form if they have a confirmed place. We are unable to accept credit/debit card payments or cash. We will use your **email** as the main means of contact. If you do not have an email, please send TWO saes. Applications will be acknowledged within seven days of receipt.

#### CONTACT

Conference Organiser: Kate Davey conferences@thebaa.org or katedavey203@btinternet.com  
also 07977052960 (for most enquiries about the conference)

Conference Secretary: Abigail Wheatley abigailw@usborne.co.uk (enquires about your booking form)

Conference co-conveners Warwick Rodwell and Tim Tatton-Brown wjr@warwickrodwell.com (enquiries from speakers and site speakers about their presentations)

The BAA is a registered charity (number 1014821) and a company limited by guarantee and registered in England (number 2747476)

WE LOOK FORWARD TO SEEING YOU IN WESTMINSTER